

Executive Board Minutes
California State Federation NARFE
Zoom
July 22, 2021

The meeting was **called to order** by **President Linda Ingram** at 10:06 AM.

The Pledge of Allegiance was led by **DVP II, Gregg Pericich** followed by a **Moment of Silence**, honoring health care workers, those lost to Covid, and military.

President Ingram asked **Secretary Sandy Griffin** to do **The Roll Call**

Those present were:

President Linda Ingram	Executive Vice President Yoggi Riley
Secretary Sandy Griffin	Treasurer Gerald Hall
District I Vice President Robert N Davidson	District II Vice President Gregg Pericich
District III Mary Venerable	District IV Ron Griffin
District V Dee Shallenberger	District VI Dottie Schmidt
Regional Vice President Robert Ruskamp	Parliamentarian Ed Shallenberger
Guest Bob Davidson II	

Those absent were;

District VII Vice President Robert Martin	District VIII Vice President Stephen Smith
---	--

The minutes from the June 28th and 29th meeting held in San Luis Obispo were approved as amended. There was an addition that **Cochair Steve Walter** also said that he wanted to ensure that the program includes recognition of the NARFE Centennial.

President Ingram said that she had talked to **DVP Steve Smith** this morning and he said that he had a District meeting today and was not aware of this board meeting until he got the link for it. She asked that if we miss a meeting that we contact her or **Secretary Griffin** to ask when a next meeting is scheduled.

President Ingram also said that she will be involved in the Federation Presidents' Meeting and asked if anyone had any agenda items we would like for her to ask to be added and to let her know by the end of the day.

Convention

Concerning the hotel contract, **Cochair Ron Griffin** reported that we were pleasantly surprised that the additional room nights that we asked to be added will be at the same \$135 rate (plus tax and fees). He also reported that we had heard from Jessica Klement and she is coming but needs to do her presentation on Tuesday as she has to leave for another commitment.

President Ingram said that she still has not heard from **National President Ken Thomas** whether he is attending in person or virtually. **Regional Vice President Robert Ruskamp** said that there had been a health issue but thought **President Thomas** had sent out a request for agenda items for the Federation Presidents' meeting coming up.

We need to keep ears open to new Covid impacts in the San Luis Obispo area.

DVP Venerable asked to clarify the hotel rooms for board members. **President Ingram** wanted to test the registration system and wanted someone to try it but her room will be the free one so we need to check how those with upgraded suites will register.

President Ingram had sent a draft of the registration letter to **Cochair Walter**. Things to include in the letter and registration form were discussed. On the form, include volunteer opportunities.

President Ingram wanted someone to try the code we were given by the hotel to see how it works and **Treasurer Hall** did it and it worked and brought up all the room types, so we need to book the Executive Suite and the three upgraded suites to see if then they are removed from a possibility for regular attendees. She will work with **Cochair Walter** on the letter and registration form.

Concerning the printing and mailing, **President Ingram** talked to **Carl Bailey, NARFE Net Coordinator**, about printing and it was agreed to have one page with color print and the second page black and white and a #10 envelope to be sent to all in state members. Out of state members will get email if we have an address for them. The estimated cost is \$6,172. **Secretary Griffin** suggested that we need to include something in the return address or on the envelope that says this contains CA NARFE Federation convention information. **President Ingram** will talk to **Carl** about this. **President Ingram** suggested sending an email after a couple of weeks to remind people that information was sent in case they forgot or did not open it.

Cochair Griffin reported that a bank account has been set up for the convention. **President Ingram** will go to her local Chase bank to sign a signature card. She will set up a spreadsheet to track all expenses.

Cochair Griffin reported that he sent messages to Tom Bugge about the spreadsheet he used for registration for the last convention but he has not heard back yet. **Bob Davidson II** will send a message also.

Fund raising had been covered.

At 11:15 **Ed Shallenberger** said that they needed to leave the meeting for an 11:30 appointment. **Treasurer Hall** reminded them to register for the hotel today or this week. He asked **Secretary Griffin** to let anyone not on the call today to do their hotel reservation.

Concerning the Opening Reception, has Kaiser agreed to pay? In the past they have paid \$2000. **Cochair Griffin** had not heard back from Lorena Lance from Kaiser so he was asked to check what the cost would be for various item combinations would be to send to Kaiser for **Treasurer Hall** to do an invoice for them (reception, bags, and program ads).

The need for a squirrel cage for the drawings was brought up.

Convention Bags

President Ingram said that **Dee and Ed Shallenberger** had found information from 2017 and sent it to **DVP Schmidt** in charge of bags for this year and she has contacted the company. Dottie was having issues with her connection to this meeting so while waiting for her to get reconnected **President Ingram** asked if **Treasurer Hall** had found any information about wine or beer tasting. He will work

with Sandy Wirick from the hotel to see if this is a possibility. We will also look into possibilities of an evening activity at the Madonna Inn.

DVP Schmidt was able to reconnect and reported that she has connected with the new person at the bag company but has not heard back but expects to hear soon. In 2017 we ordered 300 bags but the extra bags were sold after the 2017 convention. It was agreed that we should be okay ordering 200 bags for this convention.

Cochair Walter showed a picture that he has been working on to use for the front of the bags. It shows the San Luis Obispo Mission with a split view of old times and new. It was agreed to use this picture and he will work on improving it. He said he needs to know the turn around time for getting information to the company and receiving the finished product. We also need the price so **Treasurer Hall** can bill Kaiser and Blue Cross/Blue Shield as they pay for the bags with their advertising on the back.

President Ingram asked **Executive Vice President Riley** about Medicare workshops and about talking to **Helen Zajac**. **EVP Riley** wanted to know the timing of the workshops and said she would be in contact with **Helen** about a possible video since Helen is unable to attend in person due to a family commitment. **President Ingram** emphasized that we want to include all FEHB providers and how they interface with Medicare. The presentation in San Diego was a good start but the person working with it now is different. This needs to be an equal opportunity presentation.

Cochair Griffin reminded us that within a week information about booster lists, chapter ads, how the election will work should be sent out. **President Ingram** thought we could send an email to all about who is running and if any others want to run, including for DVP positions.

Bob Davidson II was asked if he would be the chair of the Nominating Committee. He discussed what he thinks are the duties of the chair and he agreed to do this. **President Ingram** said that we need to send out an email asking for people wanting to run and that they need to send a bio and picture. She mentioned that we will look at redistricting concerns later. She said that she thought each Federation should be able to set up their districts however is best for them.

President Ingram said that she agreed with **Cochair Griffin** that an email or letter to chapters should include the above and nomination information. Those running again need to update bios and send with a picture for the program book. She had gotten information from Ken Anderson from program information he had but needs access to pictures for those who want to use the same pictures.

Cochair Steve Walter showed a mockup of a possible convention schedule. It was pointed out that we need to have a closing session and need to work on the workshop schedules. **EVP Riley** asked when drawings for Dues Withholding winners would be held. It was noted that the 50 -50 drawings would be held at the end of each day. The convention would be officially closed before drawings for District Baskets etc. are held.

The date for the next meeting was discussed. The Federation Presidents' meeting is in August, the week of the 8th to 13th so the week of the 16th or 23rd were suggested. It was decided to have the next Zoom meeting on August 20th at 10:00 AM.

Secretary Griffin asked about seed money from **Treasurer Hall** for the bank account.

President Ingram discussed some items she hopes will be included at the Federation Presidents' meeting. They include:

1. She wants the Presidents to come together on supporting debate and discussion at the National Convention/Conference.
2. A policy on movement of members being moved from chapters to National Only and that there would be a system for chapters to be notified.
3. A method of communication between Federation Presidents more often than just once a year.

Actions:

1. Work on the Convention invitation letter and form.
2. Work with **DVP Schmidt** on Convention bags.
3. **DVP Venerable** wants Workshop people to know timing and what to include.

The meeting was adjourned at 1:07 PM.

Respectfully submitted,
Sandy Griffin
CA Federation Secretary