



# PRO-GROWTH CHAPTER MEETINGS

Membership Training  
California Federation of Chapters



# CHAPTER MEETINGS

Organized

Mission Focused

Social

# AGENDA

**Your meeting should have an agenda and follow it**

**Suggest the following order:**

- **Pledge/Invocation (as done by chapter)**
- **Welcome to guests**
- **Speaker**
- **Intermission – 15 minutes for snack, get to know guests**
- **Business meeting**
- **Announce next meeting topic**
- **Adjourn**



# MISSION

**Keep your meeting mission focused**

**Have a legislation report**

- **Use the NARFE HOT LINE Friday message as source**
  - **Hotline Phone Number: 1-800-456-8410 (select option 4)**

**Remind everyone what the mission of NARFE is**

- **and why we belong**



# BE SOCIAL

**Put a paper badge on Visitors with their name**

**Members wear their Chapter badge to meeting**

- **Get Chapter badges for all members!**

**Encourage members to greet and talk to visitors**

- **Find out Visitor's past work and hence their skills**
- **Suggest positions in Chapter that match Visitor's skills**

**Be positive and energetic about NARFE and its mission**



# CHAPTERS ARE CRITICAL

**Chapter members are key to NARFE growth**

**Generate a love and excitement for the mission**

**Be positive!**