

**CHAPTER MEETING STRATEGIES**  
**June 2018**

**Federation President Lea Zajac**

In addition to the information provided in the training seminar presentation, the update on National Legislation was briefly addressed. The Power Point Presentation provided to all Federations by our Senior Vice President for Advocacy, Jessie Klement, is also provided in this section for your information.

To assist Chapters with their meetings, a reference was made specifically to several pages contained in the Chapter and Federation Officers Manual, F-10, which are attached, for your information.

<http://www.csfcnarfe.org/documents/training/sampleagenda.pdf>

<http://www.csfcnarfe.org/documents/training/ChecklistofChapterOperations.pdf>

[Keeping a Chapter Active](#)

To support the Advocacy Actions, it is suggested that when there is an Advocacy Alert, that each Chapter prepare a sample letter which addresses the alert and format it for completion by your chapter attendees, so they may sign each letter and have an opportunity to add any specific comments which may apply to their situation regarding the Advocacy Alert. Have the Legislative Chair collect the signed letters and forward them to the local Congressman's office, or better yet deliver them to the local office. Do not mail to the Washington DC office, the mail is still being irradiated and it will be delayed or perhaps damaged in this process. In addition, to provide more support for our Advocacy Alert, print a "script" for members to use in calling the Congressman's office.

Samples are attached for both the [Sample letter and Sample Script](#).

Somewhat for recruiting, but also to inform your members of the Advocacy Action completed by our Advocacy Staff, is a brochure, "[What has NARFE done for You Lately](#)". It must be downloaded and printed locally, but it does identify what NARFE has accomplished in the first year of the 115<sup>th</sup> Congress.