CALIFORNIA STATE FEDERATION OF CHAPTERS EXECUTIVE BOARD **POLICY NO. 3(E)**

FORMS

- I. Form Policy: The Federation Secretary has the responsibility to maintain all CSFC forms.
 - A. Recommendations for form change and/or new forms will be submitted to the Federation Secretary.
 - B. Form revisions will be issued immediately upon approval.

II. Approved Forms:

Description	Rev Date
Chapter Officer Roster (Down load latest revision from National WEB site)	N/A
Federation Officer Roster (Down load latest revision from National WEB site)	N/A
Federation Convention Report (Down load latest revision from National WEB site)	N/A
Expense Report (Summary Rpt to back-up CSFC #15)	01/10
Program Book Purchase Order and Invoice	Jan 2010
Convention Program Book Booster Ad	12-09
Commercial PO/Invoice Convention Template	Jan 2010
Request For Per Capita Dues	12-09
Convention Committee Nominees	Jan 2010
Convention Registration	Jan 2010
Convention Registration Report	01-10
Standing Committee Nominees	Jan 2010
Standing Committee Nominees Recap	10-2009
(deleted 12-2009) open	
Delegate Voting Credential (Blue)	06-08
Delegate-at-Large Voting Credential (Pink)	03-09
Registration Badge	10-09
Credential Committee Sign-in-Roster (Pg for each District)	Jan 2010
Credentials Committee Report Sheet-Recap	05-2009
Proxy Voting Credential - (Yellow)	3/09
Unnamed/OPEN	
Ballot & Teller-Convention Assembly Report	Jan 2010
Ballot & Tellers-Official Ballot	Jan 2010
Ballot & Tellers-Site Selection Ballot	Jan 2010
Expense Report - Field/General Fund	01-10
(deleted Jan 2010-open)???	
(deleted Jan 2010-open)???	
Bylaw Amendment/Convention Resolution	05-29-14
	Chapter Officer Roster (Down load latest revision from National WEB site) Federation Officer Roster (Down load latest revision from National WEB site) Federation Convention Report (Down load latest revision from National WEB site) Expense Report (Summary Rpt to back-up CSFC #15) Program Book Purchase Order and Invoice Convention Program Book Booster Ad Commercial PO/Invoice Convention Template Request For Per Capita Dues Convention Committee Nominees Convention Registration Convention Registration Report Standing Committee Nominees Standing Committee Nominees Standing Committee Nominees Recap (deleted 12-2009) open Delegate Voting Credential (Blue) Delegate-at-Large Voting Credential (Pink) Registration Badge Credential Committee Sign-in-Roster (Pg for each District) Credentials Committee Report Sheet-Recap Proxy Voting Credential - (Yellow) Unnamed/OPEN Ballot & Tellers-Official Ballot Ballot & Tellers-Site Selection Ballot Expense Report - Field/General Fund (deleted Jan 2010-open)??? (deleted Jan 2010-open)???

Note: Forms are to remain universal for any occasion.