

EXECUTIVE BOARD MINUTES
CALIFORNIA STATE FEDERATION OF CHAPTERS (CSFC)
TELECONFERENCE
September 12 and 17, 2018

President Lea Zajac called the meeting to order at 10:00 a.m., September 12 and 17, 2018.

President Zajac called the roll. Present were:

President	Lea Zajac	Secretary	Sandy Griffin
District I VP	(Old) Bob Davidson	District II VP	Gregg Pericich
District III VP	Mary Venerable	District V VP	Gerald Hall
District VI VP	Dottie Schmidt	District VII VP	Bob Martin
District VIII VP	Linda Ingram	District IX VP	Mike Siminski
District X VP	Ron Griffin		

Excused on September 12 were Executive Vice President (EVP) Jim Mathews, Treasurer Yoggi Riley, Immediate Past President (IPP) Dee Shallenberger and Parliamentarian Ed Shallenberger. Excused on September 17 were EVP Mathews, Treasurer Riley, IPP Shallenberger, District I VP (DVP) Bob Davidson, DVP II Pericich, DVP IX Siminski and Parliamentarian Shallenberger. Also present on both dates were Region VIII Vice President (RVP) Helen Zajac and Recording Secretary V. Ann McCraw.

The minutes from the Executive Board (EB) meeting July 31-August 1, 2018, were amended as follows:

1. Page 3: Item H, The F-7s: Remove RVP Zajac from actions, retain DVP activities.
2. Page 4, Item K: Add "...email address usage still pending approval by National Office."
3. Page 5, Outstanding Action Items, A. Realignment of Districts/Chapters, 2nd paragraph: Strike sentence published to read: "DVP Ingram and DVP Pericich will continue reviewing realignment options."
4. Page 6, Federation Property: Remove DVP Ingram from body and action.

Brief of FEDcon18 & Presidents' Meeting, President Zajac provided a briefing on both. Over 700 attended FEDcon18; however, only seventeen CSFC members were present, along with 6 from Nevada Federation and 1 from Hawaii (two from Hawaii cancelled because of hurricane weather flight cancellations). Each of the guest speakers presented informative and entertaining presentations; a general consensus seemed to find the FEDcon18 geared to those newly retired or those preparing for imminent retirement, even though no evaluation report has yet been issued. RVP Zajac is preparing her report on the NEB Business Meeting. It was expressed by the EB that real attendee data be published with specific evaluations on each speaker along with FEDcon18 overall evaluations. Attendee data asked for included numbers of actual National Only members and AFE members attending plus the actual numbers of NARFE members from California, no matter in which membership category they are. Subsequent to the meeting, it was learned that the attendance data and summary of evaluations would be available the week of September 24-28, 2018.

Membership Renewal Letter: President Zajac reported that the entire Presidents' Meeting members supported all membership letter revisions he brought forward. The Florida Federation president, acting as Chair, sent the revisions to National Executive Director Barb Sido. No answer has been received as yet.

FEEA Basket at FEDcon18: President Zajac reported that Region VIII gifted \$500 in Amazon Gift cards, with CSFC providing a \$350 share. One federation gave \$1000, four had material items in addition to cash and the other federations mainly gave cash. Out of \$5,000 available in prizes, only \$3,295 was gained from ticket sales.

Alzheimer's Certificate: President Zajac reported that the California Federation received a certificate for having raised the third most monies for the Alzheimer's Fund: \$18,699.04.

Preferential Voting: Paper ballots were sent forward in the September issue of *narfe Magazine*. President Zajac discussed the email message received from National Office that provides the opportunity for members who primarily voted erroneously to cancel their votes and re-vote in the correct way. Votes are to be in by September 30, 2018. DVPs are asked to ensure that their chapters are aware of this voting option. **(Action:18-Sept-15) DVPs.**

Update on CDL/DVP visits to Congressmen: President Zajac and Legislative Chair Dave Southworth reported that there are fifteen (15) Congressional Districts (CDs) needing CDLs. Those CDs not having an assigned CDL are to be visited by closest chapter members (those chapters residing in overlapping districts should work together to attain and maintain congressional contacts). Twenty-seven (27) reports were made and spreadsheets emailed to the EB on Sept. 11, 2018 by Chair Southworth. It was also reported that one CD received NARFE-PAC money.

Costs of mailing to National Only members: Carl Bailey, CSFC Data Base Manager, conveyed the cost of mailing a contact letter to CSFC area National Only members will be close to \$3,000. After EB discussion, it was agreed to authorize using the CSFC Reserve funds to cover this independent expenditure and a motion was made by DVP Ingram and seconded by DVP Venerable that:

Motion 18-4

Monies to cover USPS mailing costs for a one-time contact letter to NARFE National Only members will be obtained from CSFC Reserve Funds.

Motion carried.

Federation Bylaws: President Zajac stated that his review and revisions of the CSFC Federation Bylaws have been provided to the EB and the CSFC Constitution and Bylaw Standing Committee for their review and suggested revisions. Standing Committee Constitution and Bylaw Chair Old Bob Davidson stated that their meeting will be called soon and results provided to the EB for approval review, targeting presentation at the next CSFC April 24-25, 2019 Convention. **(Action:18-Sept-16) DVP Davidson, all EB members.**

F-7s (Chapter Officer Roster) Still Needed: Districts II, V, VI, and X are complete. Situations with other Districts missing current F-7s were addressed and each have actions to complete.

HQs Executive Director Job Description: RVP Zajac stated that a proposed job description for NARFE Executive Director Barb Sido was prepared by the NARFE HR Specialist and provided to the National Executive Board (NEB) for review and approval at the NEB meeting prior to FEDcon18. During the review, changes were made by the NEB and copies of the job description returned to the National President. The approved changes will be incorporated with copies provided to the NEB for use in reviewing the Executive Director's performance and setting goals for the year.

Regarding the CSFC review of the job description, the Attorney (who is under contract with NARFE), Eileen Morgan Johnson, CAE (a partner with Whiteford-Taylor-Preston LLP of Falls Church, VA), stated that the CSFC Board has a fundamental misunderstanding of the role of components of national association. Under the NARFE Bylaws, the Executive Director reports to the NEB, which has the sole authority to hire the Executive Director and determine the Executive Director's job description. It is, therefore, inappropriate for any chapter or state association to be involved in a NARFE personnel matter.

Motion 18-2 – Need Resolution: A discussion was held on a request to submit a resolution covering the tenets of the above motion which was passed by the EB during the CSFC EB Meeting of August 31-July1, 2018. It was decided that a resolution will be drafted by DVP Davidson for presentation at the January 2019 EB meeting for consideration. For clarity, the motion is repeated below:

MOTION 18-2

The California Federation go on record favoring a change in the NARFE National Bylaws, Article V, section 1.B., substituting, in the last sentence the word "after" for the two words, "prior to", and adding a new sentence at the end of this section to read: "All candidates for national office, including RVPs, will present their candidacy statements and be available for examination of their curriculum vitae by the members present, and that all proposed bylaw amendments and other resolutions be available for inquiry and debate by the members present at one or more business sessions, as necessary."

Motion carried.

National Legislative Conference March 10-13, 2019: President Zajac stated that Dave Southworth, CSFC National Legislative Chair, and the CSFC Federation President will attend the conference.

CSFC FY2019 Budget Establishment Meeting: President Zajac announced that the meeting will be held in Visalia on October 10, 2019, travel dates October 9 and 10 after the meeting end. Attendees will be President Zajac, EVP Mathews and Treasurer Riley.

Action Items of EB Meeting July 31-August 1, 2018:

Action 18-Sept-01 – Preserve CSFC Historical Data – President Zajac contacted CSFC IT Specialist George Ramirez who is researching viable ways to accomplish action. In process.

Action 18-Sept-02 – CSFC Directory of Chapters include CDL Assignments – Zajac/Southworth: Done

Action 18-Sept-03 – Update of Congressional Districts to CSFC Chapters – Southworth: Done

Action 18-Sept-04 – Update of POLs and GLs – Comments from EB Members to Pres. Zajac. In process. In process.

Action 18-Sept-05 – Update F-7s – DVPs I, III, VII, VIII, IX: Please see discussion on the bottom of page 2 of these minutes. A discussion was held to have chapter officers and DVPs other than chapter presidents and secretaries able to access and change OAM entries in order to expedite updates to chapter data efficiently and quickly when needed. RVP Zajac will query National Office. **(Action:18-Sept-17) RVP Zajac.**

Action 18-Sept-06 – Opinion Poll for “Voice of the Federation” – President Zajac is working on the poll for publication in the October 2018 quarterly newsletter. In process. He reminded those contributing to this issue of the October 10 deadline: DVPs Pericich, Venerable, Davidson, Martin, Ron Griffin, and National Legislative Chair Southworth (on the CDL program).

Action 18-Sept-07 – Revision of National Membership “Renewal Letters – Present Zajac: Done. See discussion on Page 2 of these minutes. President Zajac reported that he was unable to get to the latter two items on the agenda and suggested that Treasurer Riley prepare a letter to National Office on the free one-year chapter membership.

Action 18-Sept-08 – Realignment of Districts/Chapters – President Zajac contacted four (4) chapters of the five (5) chapters considering movement, of which 3 responded; he will contact the others once more. In process.

Action 18-Sept-09 – Realignment of Districts/Chapters – DVPs Ingram/Pericich: In process.

Action 18-Sept-10 – Letters to National Only Members – DVP Ingram/Pres Zajac; In process.

Action 18-Sept-11 – Provide Service Officer Information – DVP Venerable stressed the need for chapter service officer information to be readily available to members at all times through chapters knowledgeable in the varying service topics. Needs were expressed for a CSFC Assistant Service Officer and a way to assure that required information can be provided thoroughly and expeditiously on a continuing basis. DVP

Venerable will draft information guidelines; DVP Ingram to help with workabilities. DVP Hall will send suggestions to DVP Venerable for draft considerations and DVP Venerable will provide a proposal to the EB for discussion. **(Action: 18-Sept-18) DVPs Venerable, Ingram, Hall.**

Action 18-Sept-12 – 2019 Convention – DVPs Siminski, Ingram, Davidson, Tres. Riley are working on the review of the CSFC Convention Guidelines (financial aspects only) for EB discussion at the January 2019 EB meeting. In process.

Action 18-Sept-13 – EB Members provide list of Federation Property in their possession – ALL EB. President Zajac is sending a copy of the 2014 CSFC Property List to the EB for review and changes. **(Action: 18-Sept-19). All EB.**

Action 18-Sept-14 – Closure of Chapters 1838 and 1841 – Pres. Zajac: Done.

CSFC April 24-25, 2019 Convention, San Diego, California: President Zajac reported that plans were coming along but that the filling of positions on the various committees was having difficulties. He requested that any EB member knowing any CSFC member who might be willing to help on a committee provide contact information to him or Convention Chair Bob (II) Davidson as soon as possible.

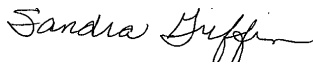
Date of next EB Conference Call: Monday, Nov. 19, 2018, 10:00 a.m.

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,



Lea Zajac, President



Sandy Griffin, Secretary



V. Ann McCraw, Recording Secretary

NATIONAL ASSOCIATION OF ACTIVE AND RETIRED FEDERAL EMPLOYEES
CALIFORNIA FEDERATION CONFERENCE CALL MOTION
MOTION SHEET

MOTION # 18-4

DATE: 09/12/18

I move that:

Funds to cover USPS mailing costs for a one-time contact letter to NARFE National Only members will be obtained from CSFC Reserve Funds.

Made by: /s/Linda Ingram

Action: Carried

Seconded by: /s/Mary Venerable

Action Date: 09/12/18

Original to Recording Secretary; Copy to President; Copy to Secretary

CSFC Form #7 (09/18)

ACTION ITEMS

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Action 18-Sept-15 – Preferential Voting: DVPs will ensure chapters are aware of voting options outlined in the *narfe Magazine* which need to be submitted by September 30th.

Action 18-Sept-16 – DVP Davidson, EB members will review and recommend CSFC Federation Bylaws revisions to the Standing Committee Constitution Bylaw Chair Bob Davidson for EB final approval review and presentation at the CSFC 2019 Convention.

Action 18-Sept-17 – RVP Zajac will query National Office on ability of DVPs and chapter officers others than presidents and secretaries to access and change OAM entries.

Action 18-Sept-18 – DVPs Venerable, Ingram, Hall will develop Service Officer informational guidelines and content for expedient and thorough information to equip chapter service officer in answering chapter member concerns.

Action 18-Sept-19 – President Zajac will furnish 2014 Property List to EB for review and corrections.