

**EXECUTIVE BOARD MINUTES**  
**CALIFORNIA STATE FEDERATION OF CHAPTERS (CSFC)**  
**Teleconference**  
**June 4, 2019**

**President Elect, Linda Ingram** conducted the meeting and **President Lea Zajac** contributed at 1:PM on June 4, 2019.

**Roll Call**—Present were:

President	Lea Zajac	Executive Vice President	Jim Mathews
Secretary	Sandy Griffin	Treasurer	Yoggi Riley(in later)
Parliamentarian	Ed Shallenberger (in later)		
District I VP	Bob Davidson	District V VP	Gerald Hall
District VI	Dottie Schmidt	District VII	Robert Martin
District VIII VP and President Elect	Linda Ingram		
District IX	Steve Smith	District X VP	Ron Griffin
Immed. Past Pres.	Dee Shallenberger (in later)		

Also included were: Dave Southworth, Document Controller; Barbara Leetch, Convention Treasurer; and Bob Davidson 2, Convention Host Committee Chairman

**Post-convention Financial Status Report** – Barbara Leetch and Bob Davidson 2

**Barbara Leetch** gave a financial summary including a power point and spread sheet. President Zajac asked about the cost of the convention book and Barbara said the printing was \$1,800.00. Barbara said the Federation will get \$1,378 in profit which repays \$1,000 seed money and \$75 back to three Chapters that had each given \$100 seed money. There was \$6,695 profit which will go to volunteers for their Chapters. Her records are in an Excel file. Steve Smith asked about ad expenses and Barbara said she had included other things under this that did not fit other places.

**Bob Davidson 2** reported that 4 Chapters from the area stepped up to help with this convention. He suggested getting more information out about the potential of getting some money for Chapters by volunteering at conventions to encourage more help. Treasurer Riley asked about money to the Chapters for volunteers and who would be getting it. The problem of volunteers and who and how would get paid was tabled and will put on the agenda for the next face to face meeting.

**Survey of Federation Members on Post and future Convention Issues—Jerry Hall**

Linda Ingram, Jerry Hall, Carl Bailey, and Dave Southworth worked on this and Gregg Pericich helped in the beginning. The thought would be that one survey to be created whether the person attended or not. Jerry had brought up “Survey Monkey” and had checked out security and privacy. He found that they said they do not collect any information. It just goes to the group doing the survey. A test survey will be done by sending to the board only first. Survey Monkey will cost about \$100 for three months then we can delete the account. The cost would be \$37.00 a month for 3 months. It was decided it should be sent to all Chapter and National Only members. Bob Davidson (Old Bob) DVP I made a motion to use Survey Monkey for the

survey concerning the convention and to budget up to \$150.00 total for three months use of Survey Monkey. Dottie Schmidt seconded. The motion carried. The survey will just go to the board first and include Bob 2. Action, the committee will move forward.

**Site Planning for 2021 Federation Convention – Ron Griffin**

Ron reported on what he has done toward the next Convention location. President Zajac suggested using the agency he has used before to contact hotels. There is not a cost to us. The hotel pays a percent of their profit to the agency. It was suggested to include San Louis Obispo as it was liked in the past. The Central Valley and Central Coast may be preferred. Ron will keep this in mind in checking locations.

**Status of F-22 and Bylaw Submissions to HQ – Sandy Griffin**

Sandy reported on the submission and about talking to Kathryn Hensley concerning the status of the submission. Kathryn had said it is in the stack and only 2 people are working on them. The other person has also been involved with the new AMS system. Bob Davidson (Old Bob) who worked on the Bylaws wants detailed reasons if the Bylaws are rejected. President Elect Linda Ingram said she will try to sit down with Kathryn when she attends a President's meeting to find out what is required on our Bylaws and Bob wants to know what is in conflict with the National Bylaws.

**Treasurer Yoggi Riley** reminded everyone to get their expense sheets turned in within the next two weeks.

**Linda Ingram** asked Lea Zajac for comments.

**Linda Ingram** said she had trained **Steve Smith** as the new District IX DVP and **Jim Bancroft** as back up.

**Lea Zajac** said he got his questions answered.

Possible dates and location for the next face to face meeting were discussed. Jerry Hall will check availability in Tulare and calendars will be checked.

The meeting was adjourned.

Sandy Griffin CSFC Secretary