

**EXECUTIVE BOARD MINUTES**  
**CALIFORNIA STATE FEDERATION OF CHAPTERS (CSFC)**

Crowne Plaza Hotel, 2270 Hotel Circle North, San Diego, CA

April 23, 2019

Pre Convention

**President Lea Zajac** called the meeting to order at 9:10 a.m. on April 23, 2019.

A Moment of Silence was observed.

The **Pledge of Allegiance** was led by **District II VP Gregg Pericich**.

Present were:

President	Lea Zajac	Executive Vice President	Jim Mathews
Secretary	Sandy Griffin	Treasurer	Yoggi Riley
Parliamentarian	Ed Shallenberger	District I VP	Bob Davidson
District II VP	Gregg Pericich	District III VP	Mary Venerable
District V VP	Gerald Hall	District VI	Dottie Schmidt
District VII	Robert Martin	District VIII VP	Linda Ingram
District IX	Steve Smith	District X VP	Ron Griffin
Immed. Past Pres.	Dee Shallenberger		

President Zajac introduced and welcomed Steve Smith who will be finishing the term and representing District IX at the Convention. This position was formerly held by Mike Siminski who is leaving due to health. District IX will be combined with District VIII after this term ends.

President Zajac then introduced **National President, Ken Thomas**, who also brought his wife, Arlette whom we would meet later. President Thomas spoke a bit about the new AMS system that has been postponed. He explained the old system and where it came from.

President Zajac also welcomed **Region VIII VP, Helen Zajac**.

The **Agenda** was approved.

The **minutes** from the meeting in Tulare on January 22 – 23, 2019 were approved as presented.

**EVP report**—Jim Mathews reported on Membership Recruiters. As of April 2<sup>nd</sup> there were 12 recruiters eligible for \$75.00. A list is attached.

He also reported that he had attended a Retirement Seminar. He will be serving as the Chair of Ballot and Tellers for this convention.

**Treasurers Report**—Treasurer Yoggi Riley reported that all chapters have paid their per capita dues except a few that are closing. A motion was made by Ron Griffin and Seconded by Linda Ingram to let chapters who paid after March 1<sup>st</sup> still be approved to participate in the convention. The motion carried. Treasurer Riley said that she is still finalizing the budget.

**Secretary Report**—Secretary Sandy Griffin reported that she had submitted the list of members deceased since the last convention. She has also collected the forms for Convention Committees and for possible members for Standing Committees for the upcoming term and passed them on to the appropriate committee chairs. Delegate and Proxy forms were also collected and there are 28 Chapters not being represented by either Delegates or Proxies.

**DVP Reports**—each gave a short oral report and written reports are attached.

**President's Report**—President Zajac said that he was disappointed that only 127, including guests are registered for this convention. It will cost the Federation about \$3000.00 to meet the hotel contract on minimum room nights. This is the first time the Federation has not met the minimum room nights for a convention. Grand Prize tickets are still being sold as well as basket raffle tickets. He showed the Convention Book and the board liked it. Food and Beverage contract requirements came out okay. President Zajac said that Ron Griffin will take over the position of Site Selection Coordinator beginning July 1, 2019. Future Conventions or conferences need new Requests for Proposals (RFP). He said we would talk about Convention VS Conference at the Post Convention Board meetings.

The **Memorial Service** was discussed which **Past President Dee Shallenberger** will oversee.

After lunch, President Zajac talked about the projection screen that the Federation had bought. Since the screen is too large for Federation use, the hotel will trade the cost of one of the training rooms using the hotel's A/V equipment (about \$175) for our screen which cost the Federation \$99.

**DVP Pericich** introduced **John Dolahan**, a member from his District who will be sitting in this meeting or a while.

The discussion of the **Memorial Service was continued and plans finalized.**

President Zajac talked about the **Recognition Luncheon**. In addition to honoring Past Presidents and Surviving Spouses, others will be honored who have dedicated many years of their time to the Federation. Three of those will be Ann McCraw who has been the Executive Board Recording Secretary for many years; Cliff McCraw who has been the Document Controller for the Federation for many years, and Carl Bailey who has served the Federation as Administrative Assistant to the Secretary, Data Base Manager, and NARFE Net Coordinator for many, many years. Unfortunately, Ann and Cliff will miss attending this event due to Cliff's failing health.

**Convention Rules-President Zajac** talked about the 2011 Bylaws being the official ones for this convention as they were the last ones on record approved by the National Office. DVP Dottie Schmidt has been asked to be the Rules Chairman for this convention. She has copies of the rules which are attached.

Treasurer Riley moved to adopt a change in Rule18 to “by the presiding officer or by...” The motion was seconded by DVP Martin and the motion carried. This was concerning the amount of time allowed for discussion of any resolution.

An F-22 will be sent to Kathryn Hensley including the new Bylaws and the rationale for them after they are approved by the convention delegates.

**Document Controller**-President Zajac advised the Executive Board that he has appointed **Dave Southworth** as Document Controller to replace Cliff McCraw. Since being appointed, Dave has gone through and looked for things that needed to be fixed and has sent out some changes and reasons why. The board agreed to pay Dave’s expenses and mileage for attending. If someone is asked to attend any meeting by the President, their expenses should be reimbursed the same as board members.

**Proposed Bylaws** had been covered in previous discussion.

**Chapter Closure Status:** President Zajac talked about the need for all bills to be paid and then he wants a list of what Chapter the members choose to be transferred to. To complete the loop, the members need to be informed that the transfer had been done and they are given meeting and officer information for the chapter they are joining. Problems such as missing or unfiled forms that come up with different chapters involved in this process were discussed. Helen Zajac is helping DVPs with some of these.

**Federation Redistricting**—DVP Ingram explained what is happening with chapter closing and district IX dissolving. She suggested renaming District X to District IV so there would be 8 consecutive numbers for districts. The possibility of relocating chapters of districts so the DVPs don’t have to travel so far to visit chapters. A motion was made by Treasurer Riley to accept DVP Ingram’s proposal and DVP Davidson seconded. The motion carried.

**Report on Survey** that was sent to all chapter members who have email. Many said they appreciated being asked their opinion on the survey questions. We have been losing 2000 members a month for the past 8 years and still are. Most of the members heard from are long time members. President Zajac wanted to hear from ones who have been members for less than 2 years and who might drop their membership over the next 6 months and learn the reasons why. DVP Martin suggests having a working membership committee to attack this problem.

Post-Convention EB Meeting will be on April 26 & 27.

The meeting was **adjourned** at 6:45 p.m.

## **DVP Reports**

### **DISTRICT 1 VICE PRESIDENT QUARTERLY REPORT**

This DVP, in the last quarter, did not do a bunch of chapter business except the bad news mentioned below. Instead I have been working with the others on the CSFC C&BL Committee, Linda Ingram (whose nimble fingers recorded about 3 hours of comments and decisions from the Jan. CSFC Executive Board meeting in Tulare), Mike Siminski, and Charlie Mattis on the Board's revision of our Federation Bylaws. The revision had to consider the newly adopted NARFE National Bylaws particularly the accommodation of the National Only (NO) member as well as national's additional changes that would require modification of the federation's C&BL's. This "consideration" also had to consider the federation's situation with regard to accommodating our chapters members, who constitute the majority of our membership, the federation's financial situation, and do so without turning control of the federation over completely to the national office and its paid employees. The revision was timely completed and sent to every chapter for their information and comment prior to the San Diego convention in April. Interestingly, we received only one written comment [and that was a negative comment which we will address during the convention debate]. The fate of this federation is up to the convention delegates' vote on the bylaws and the national office determination if any provision is contrary to the national bylaws. The bad news is that Rancho Bernardo Chapter 1271 is now closed. At one time RB had over 650 members and was active in every aspect of NARFE and this federation. The problem, the perennial lack of member desire to assume any leadership in the chapter and the loss of members – mostly just dying out with no replacements - the major problem facing NARFE on a national basis. The week after the SD convention I will meet with the chapter's former officers to reconcile the chapter treasury and begin reassigning those members who did not voluntarily transfer to other chapters.

Respectfully Submitted,  
Robert (Old Bob) Davidson, DVP-1  
04/21/2019

### **DISTRICT II VP REPORT**

January 20, 2019 – April 20, 2019

The status of the 7 chapters in District II is good. My chapters are close to where I live, so I am able to attend most meetings. That makes a big difference with the Officers and Chapter Members. Los Angeles- 0003 has 141 members. Attendance at meetings averages 15 members. They have 1 social event every June for 150 members and friends. No new members in over a year. Same officers last 4years. Secretary had a stroke. She may not be able to continue as an Officer.

Nonprofit status with the State of California is a problem. Need to resubmit Information request with Secretary of State.

Long Beach – 0021 has 215 members. Attendance at meetings averages 20 members. Since last year they have lost 3 officers. No one will step forward to take over vacancies. As an associate member, I volunteered to be 1 st VP.

South Bay – 0465 Torrance has 68 members. 9 members attend meetings. Need to find new meeting place.

Southeast - 0482 Whittier has 87 members. Attendance at meetings averages 7 members.

Question concerning Non-profit status.

Central Orange County – 1266 has 161 members. Attendance at meetings averages 20 members. No new members this past year. Going year to year.

Lakewood – 2025 has 65 members. Attendance at meetings averages 10 members. Same officers for past 7 years. Participate in 2 health fairs annually. Some new member prospects.

Dominguez Hills-2323 has 81 members. Attendance at meetings averages 15 members. All are officers or board members. Same officers for past 7 years. No new members

Major Concerns – Non-profit Status of Chapters 3, 482, 1266, and 2323. There is lack of new members to replace Chapter Officers who have been holding office for 4 to 7 years. Attendance at Chapter meetings averages 9 to 25. Trying to find a place to meet is difficult.

I have been asked to consider adding the Chapter from Pasadena to District II

Approximately 12 members from 5 chapters will attend the CSFC Convention April 24-25 in San Diego.

Gregg Pericich, District II – Vice President

## **April 23, 2019**

### **District III EB Report**

During the period from September through December 2019, I performed regular responsibility to keep six chapters informed.

During this period, I found the membership activity to be on going. In October, I visited Chapters 478, 1066, 73, 188 and 1497 to make a special presentation with handouts. Subjects included: California Federation District Information as well as Federation Officers; preparation of F-7 reports, explanation about per capita due; NARFE PAC; the OAM system, Service Officer information.

I participated in the installation of officers for five Chapters in the month of December and in January, I made a special presentation for Chapter 587 and installed their new officers.

During this period, I engaged in action to replace the Service Committee Chair position. I discussed in Conference Call, the matter of establishing a system to keep members informed about their benefits. There was a concern about the lack of Service Officers in various Chapters and those designated Service Officers who had no internet capability. It was agreed that a search and replacement of the Service Committee Chair and assignment of active Service Committee members could help reduce the concern.

In January, a volunteer for the Chair position was located and in March (prior to the Convention) she accepted the position. Her name is Yvonne Williams. She is currently the Service Officer for the Santa Maria Chapter. The appointment of Mrs. Williams will be determined at our EB meeting after the California Federation Convention.

The above report completes my activities during the period.

Respectfully submitted,  
Mary Venerable  
Mary Venerable  
District III Vice President.

### **DVP V Report**

This report covers February, March, and up to April 22, 2019

The biggest time consumer for the DVP during this time has been preparation for the convention and dealing with the loss of the officers for the San Leandro Chapter.

After consulting with the Federation President, I determined that it would be worthwhile to attempt to keep the San Leandro Chapter functioning. Using the survey supplied by the Federation President, I developed one specifically for the San Leandro Chapter. I interacted with the President and Treasurer, both of whom are in poor health. They approved the survey and I agreed to send it out. I mailed approximately 200 surveys to the Chapter members and will assist the Chapter in my attempt to revitalize and find new officers. I will report on the success of this or implement alternative approaches which I will describe in my next report since it is too early to determine the survey's success at this time.

I prepared a presentation for the convention on recruitment and retention as well as a skit to demonstrate good and bad approaches at health fairs.

The San Francisco Chapter attempted a plan to reinstate its members who are interested in Chapter membership and who have moved or been moved to the National Only chapter. This will be presented at the convention.

I also made contact in February with the Combined Federal Campaign. I encouraged them to participate in NARFE events and obtained the necessary information on how retirees can participate in the CFC. I will share this information with the Executive Board during the convention meetings.

Jerry Hall

### **DISTRICT VI REPORT**

January – April 2019

CSF CONVENTION, CROWNE PLAZA HOTEL

SAN DIEGO, CA

April 24,-25, 2019

District VI chapters for the most part are faring very well except for one. I indicated in the last report that Golden Harvest Chapter #2139 was on the verge of closing. It did so in January 2019.

The majority of its members (51) opted to be transferred to National Only status.

One transferred to Sacramento Chapter #46

Six transferred to Vacaville Ch. #903.

Three transferred to American River Ch. #1596

Six transferred to Sunrise Chapter #1658

The District VI Presidents Council met on January 30 th. Four of our six chapters were

represented. They had attended 19 health fairs during open season and handed out 600 NARFE magazines and brochures to current federal employees. Mary Jo Smith ran a webinar on her laptop at the Forest Service office, which drew much attention.

Dan Mahoney, American River Ch. #1596 president was making arrangements for a lunch time showing of a webinar at the Cottage Way Federal Bldg., in suburban Sacramento. His chapter now has a projector and screen.

Richard Gracey, the BC/BS rep. invited members of District VI to attend special pre-retirement seminars he is setting up with various federal agencies.

The District VI chapters each donated \$25 toward a basket to be raffled off at the convention. District VI is represented at the convention by three chapters, Sacramento Chapter #46, Grass Valley C. #1335 and American River Chapter #1596.

Dottie Schmidt  
District VI V.P.

### **DVP VII Report Spring 2019**

Robert N Martin

January-Provided van pool transportation for NARFE Chapters 531, 1718 and NAPS Branch 127 to attend Postal Legislative Coalition meeting in Sacramento. Approx. 100 attendees from both management and labor organizations working together for the benefit of Postal/Federal employees. Ended the month with the leaders of the CSFC Executive Board in Tulare.

February-Most of the month was dedicated to my annual district meeting preparations and lunch. The week of the meeting in Petaluma saw record rain and flooding. The roads to our banquet facility were underwater. Kudos to the public works department that cleared roads just in time. Guest speaker this year was Amy Schroeder. She is a Legislative Field Representative for Jared Huffman CA-2. Also provided a NARFE presentation at the National Association of Postal Supervisors retirement and officer installation lunch in Oakland.

March-Had the opportunity to address Congress in Washington DC. Although attending the NAPS Legislative Seminar, the concerns of NARFE often overlap and are presented as a collaborative team. Our East Bay group was able to formally meet with CA-2 Huffman, CA-3 Garamendi, CA-5 Thompson, CA-9 McNerney and CA-11 DeSaulnier Congressional Aids.

### **District VIII**

No written report was received but at the Executive Board meeting on April 23, 2019, DVP Linda Ingram reported that she had been involved in the bylaws proposal. She had also attended the Postal Coalition and was concerned with Post office preservation. Chapter concerns included the need for officers and that some Chapters have had officers pass away but that the chapters are trying to stay open. The Victorville Chapter has closed but lots of employees from the Bureau of Prisons are in that area.

**No Report from District IX** (This District has an acting DVP, Stephen Smith as of this meeting.)

**DISTRICT X VICE PRESIDENT REPORT FOR JANUARY – APRIL 2019**

The biggest thing going on in District X is the status of Chapter 0352, Greater Paradise/Oroville. As you know the Camp Fire happened and virtually destroyed all of Paradise including the chapter meeting place. We have spent most of our time trying to identify where all their members went and get new addresses if possible. About 1/3 to 1/2 of the members have not been found. We are doing our best to incorporate them into our chapter for the time being. GPO leadership has been attending our meetings when they could. GPO leadership and members have brought up possibly closing the chapter and merging into Chico. At this point I am asking for thoughts from the Executive Board on whether or not closing GPO and merging members into Chico is the right thing to do.

All the remaining F-7's are being submitted this week.

The Red Bluff Chapter books from the President have been retrieved. As soon as the Treasurer sends the final checks out those records will be picked up also. Tax returns were filed for federal and state for 2018 by me for Chico, GPO and Red Bluff.

It is Status quo for all the rest of the chapters in the district including the biggest problem chapters (Yreka and Susanville). Still no officers so every attempt will be made to find some by the end of summer or those chapters may have to close. There is a Treasurer in Susanville. Visits need to be made to the two Clearlake chapters, Redwood Eureka, Yreka and Susanville. We had a unique situation in Chico. The local hospital (the only one in Chico) had an expired agreement with Blue Cross/Blue Shield going back to last December. Fortunately for BC/BS members they kept extending the contract and negotiating. It was finally settled in April. But it was a nervous situation just the same.

Ron Griffin

DVP District X